

Madison Loftis
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Employee Manager

To whom it may concern:

I am writing you this letter to inform you that I am interested in your Construction Manager position. Also, I have completed professional development hours in construction management. I am familiar with supervising construction projects, working with subcontractors in the construction industry, and blueprint drawing. Furthermore, I am familiar with formatting construction scheduling and bid proposal format.

Some of my past projects provided me experience in working with project managers, owner reps, as well as architects. I understand the ideal for RFI, s and change orders and the importance of them. Most of my 20 years in construction, business owner and 10 years as a superintendent helped me understand the importance of structure, organization and time management.

I would like to thank you for reviewing my application for Building Ground Director. I welcome any further information that you would like to speak with me about. You can reach me anytime by calling at 312-933-2607 or email at 4lbconstruction@gmail.com.

Sincerely,

Madison Loftis